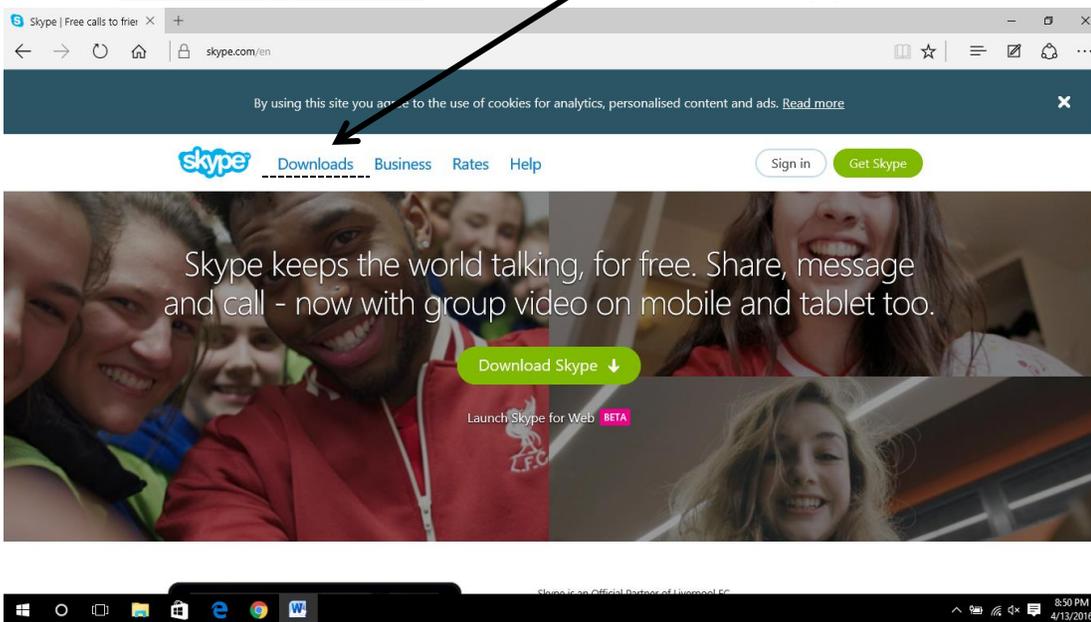


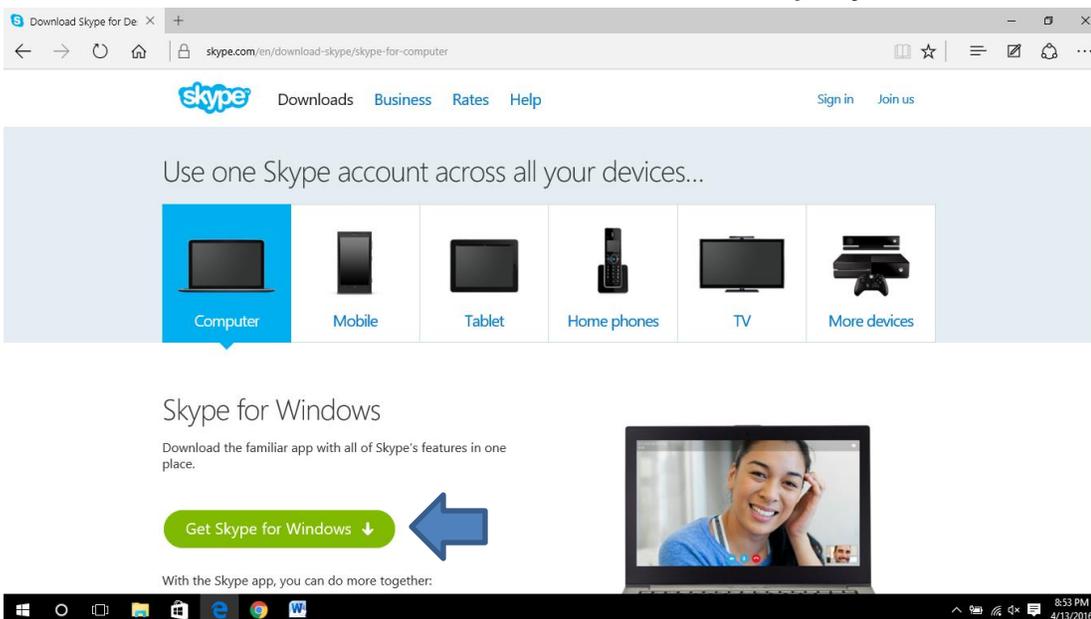
Palm Isles Computer Club Workshop Session on How to Skype. May 3, 2016 – 1:00pm

Please bring your laptop, tablets, & smart phones fully charged.

Go to www.skype.com and download the application to install.

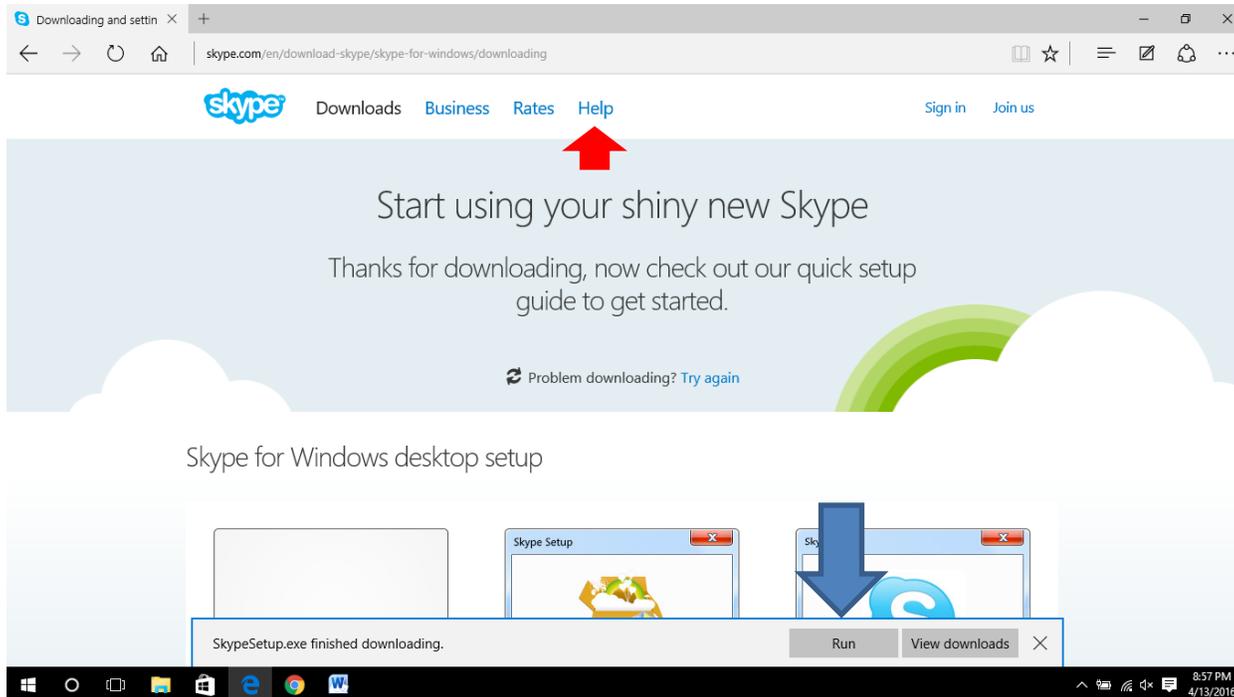


Left click the Download this screen will display.



left click "Get Skype for Windows" this screen will display.

Left click the “Run” button to install skype.

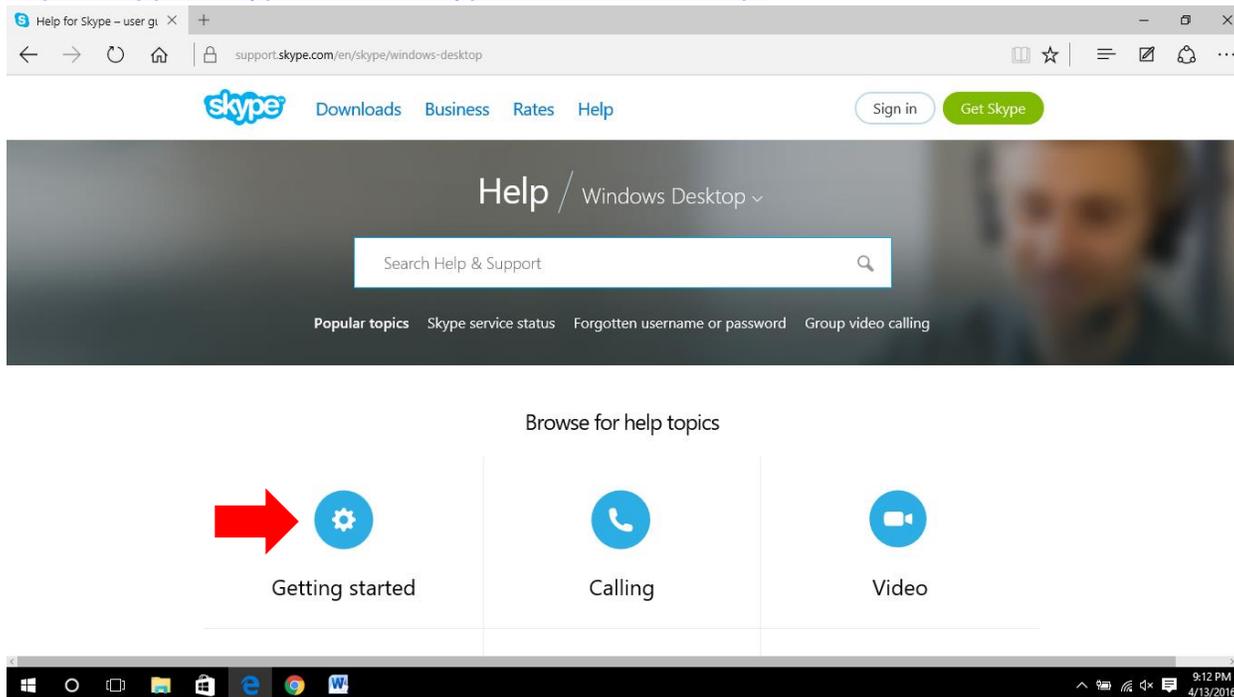


If no run button then check the Download folder for the file SkypeSetup.exe. Double click the file to run it to install Skype.

Click the “Help” at the top of the above screen shot. See **red** arrow.

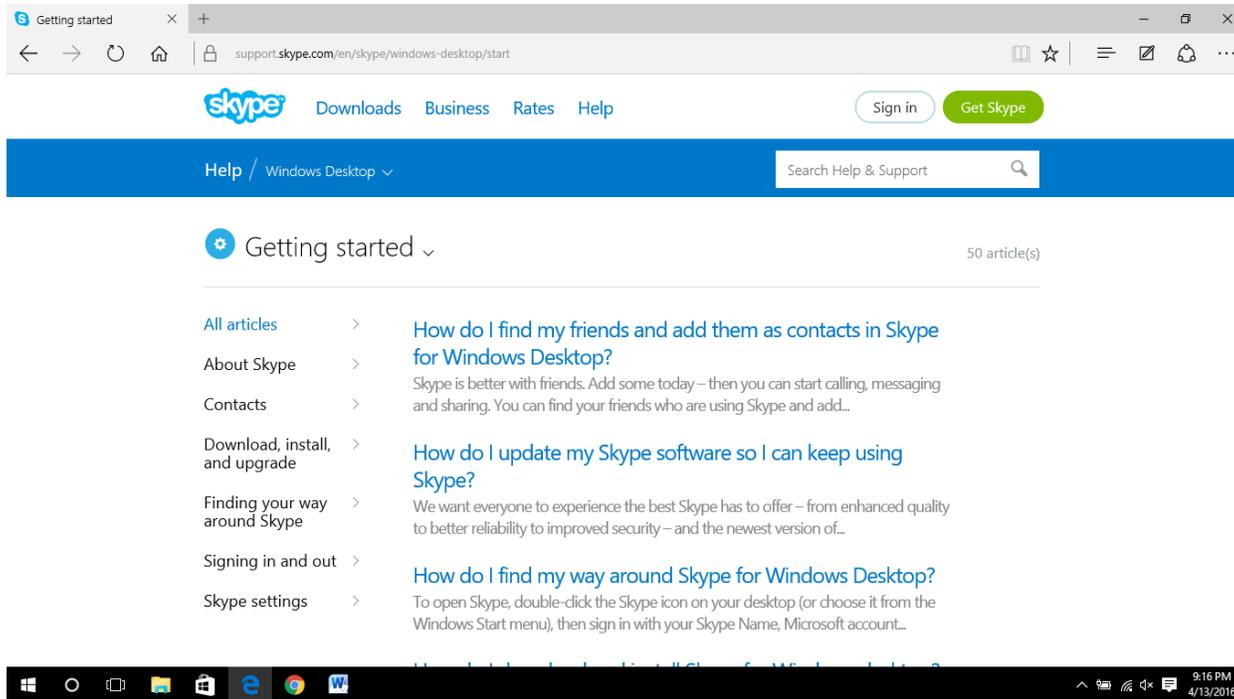
Web site for help.

<https://support.skype.com/en/skype/windows-desktop/>



<https://support.skype.com/en/skype/windows-desktop/start/> to go to help click Getting started. See red arrow.

This screen will display. Everything needed is here.



All of the above will be done at the workshop.

Here are a few things to prepare before the workshop.

1. Think of a user ID for Skype to create the account.
2. Think of a password for the account. Must be 8 or more characters.
3. Have names/email of the people you want to Skype.
4. Have questions written down so they can be answered.

If you have a Skype account come with the information to login.
Have the ID and password with you and names to Skype.

To Skype a person they **MUST** be invited by you to Skype and they must reply with OK with their Skype account before you Skype.